**Post Mortem Reflection – IntelliAssist Project**  
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**Date:** May 06 2025

### **What Worked Well** **•** I had a clear idea from the start, which helped me stay focused and on track. **•** The documents I created (like the scope, charter, and risk plan) stayed consistent and supported the project the whole way through. **•** The main features, like note taking, task management, and answering questions, were all working the way I wanted it to work, that’s how I planned it. **•** Even though I worked alone, breaking the work into smaller pieces and chunks, and also tracking progress made everything way manageable

### **What Didn’t Work Well** **•** Solo workload was a challenge, all tasks were dependent on one person. **•** Some AI responses were inaccurate due to vague input or untested scenarios. **•** Extra feature ideas emerged mid project, but were excluded to stay on track, so I don’t overload and miss important timings

### **What I Would Do Differently** **•** Make more strategic decisions early, plan more things, to avoid changes in the mid project **•** Allocate more time for thorough user acceptance testing **•** Focus on fewer features initially to refine and perfect them.

### **Lessons Learned** **•** This project taught me to focus on growth instead of blame. **•** Getting feedback early is key to project success **•** Sticking to the plan helped me finish on time, managing my time was difficult, since I was working alone

Self rating: 4/5 – The reason I am giving this rating is, because I took full ownership of the project and completed all required work on time, which I also didnt expect from myself, but, however, with more team input, the project could have benefited from additional ideas and perspectives, everybody would have individual look on the project.